

FULL-TIME NON-EXEMPT PAY PERIODS SCHEDULE - 2025

BEGIN PAY PERIOD	END PAY PERIOD	TCP LOCK DATE	PAY DATE	WEEKS IN PAY PERIOD	ACCRUALS IMPORTED TO TCP
12/8/2024	1/11/2025	1/15/2025	1/31/2025	5	2/10/2025
1/12/2025	2/8/2025	2/12/2025	2/28/2025	4	3/10/2025
2/9/2025	3/15/2025	3/19/2025	3/31/2025	5	4/10/2025
3/16/2025	4/12/2025	4/16/2025	4/30/2025	4	5/9/2025
4/13/2025	5/10/2025	5/14/2025	5/30/2025	4	6/10/2025
5/11/2025	6/7/2025	6/11/2025	6/30/2025	4	7/10/2025
6/8/2025	7/12/2025	7/16/2025	7/31/2025	5	8/8/2025
7/13/2025	8/9/2025	8/13/2025	8/29/2025	4	9/10/2025
8/10/2025	9/13/2025	9/17/2025	9/30/2025	5	10/10/2025
9/14/2025	10/11/2025	10/15/2025	10/31/2025	4	11/10/2025
10/12/2025	11/8/2025	11/12/2025	11/25/2025	4	12/10/2025
11/9/2025	12/6/2025	12/10/2025	TBD	4	1/9/2026
12/7/2026	1/10/2026	1/14/2026	1/30/2026	5	2/10/2026

***Note: Supervisors - please make sure all hours are correct and approved by the "TCP Lock Date" to ensure your employees are paid on time**