

# Employee Vacation Classification Chart

## Vacation Leave for Classified Staff, Supervisors, Professional Staff, and 12-Month Faculty (Classification A)

Employees will accrue eighty (80) hours of annual vacation leave during their first three (3) years of employment. Employees will accrue one hundred twenty (120) hours of annual vacation leave for years four (4) through eight (8). Employees will accrue one hundred sixty (160) hours of annual vacation leave starting the ninth (9) year of employment and thereafter.

### Position Titles

12-Month Faculty	Instructional Technologist
Administrative Assistant	Lead Teacher
Administrator	Librarian
Admissions Counselor	Maintenance Supervisor
Analyst	Manager
Assistant	Multimedia Photographer/Videographer
Assistant Bursar	Network Engineer I, II & III
Assistant College Director	Office Coordinator
Assistant Coordinator	Operations Coordinator
Assistant Dean	Operations Supervisor
Assistant Director	Payroll Manager
Assistant Registrar	Print Shop Specialist I & II
Assistant Teacher	Programmer Analyst I, II & III
Business Manager	Recruiter
Classroom Aide	Regional Director
College Navigator	Representative
Cook	Safety & Security Officer
Coordinator	Safety & Security Supervisor
Counselor	Senior Staff Accountant
Custodial & Grounds Supervisor	Senior Website Developer
Custodian I & II	Server System Administrator I, II & III
Director	Specialist
Distribution Handler/Clerk	Staff Accountant
Facility Maintenance Technician I & II	Strategist
Financial Aid Specialist	Student Success Advisor
Grant Accountant	Technician
Graphic Designer I & II	Title IX Assistant Coordinator
Groundskeeper I & II	User Support Analyst I & II
Help Desk Supprt Analyst I & II	
HVAC Energy Supervisor	
HVAC Technician	
Instructional Designer	